

AUTHORIZATION FOR PAYROLL DEDUCTION

(THIS DOCUMENT SHOULD APPEAR ON COMPANY LETTERHEAD)

Employee Name: _____

I hereby authorize _____
(Name of Company)

to deduct the following from my payroll check for the following reason(s):

Amount of Deduction: \$ _____

Deduction Start Date: _____

Frequency of Deduction: _____

Deduction End Date: _____

Employee Signature

Date